

## Use and Possession of Electronic Communication Devices (Students)

The Shullsburg School District holds high expectations for student behavior, academic integrity, digital citizenship, and responsible use of existing and emerging technologies to provide a positive environment for academic and social growth for our students. Pursuant to Wisconsin State Statute 118.258, the Shullsburg School District sets forth the following expectations:

Students who possess devices at school or at school-sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

1. Respect for the Educational Environment
  - a. If students choose to bring cellular phones, smartwatches, or other personal electronic devices to school, the cellular phones or other personal electronic devices must be turned off and kept out of sight during the school day from first bell to last bell.
  - b. Students may not use any electronic device that in any way disrupts or detracts from the educational environment.
  - c. Students may not use cellular phones, smartwatches, or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.
  - d. High School Students: Cellular phones and other devices may be used appropriately and respectfully during the lunch period in the lobby only.
  - e. Headphones or earbuds must be completely removed from the ears during instructional time and hallway transitions.
  - f. Administration may permit the specific, limited, and purposeful use of personal electronic devices in support of curricular objectives and student supports if prior permission has been requested by the classroom teacher.
  
2. Violations of These Expectations and Procedures
  - a. Refusal to submit to staff's request for phone confiscation will result in automatic office disciplinary protocols.
  - b. 1st Offense: A teacher or other employee will direct the student to place the device in a designated classroom location to be turned into the office by the teacher. It may be picked up by the student in the office at the end of the school day. The teacher will make an effort to contact the student's parent to inform them of this occurrence.
  - c. 2nd Offense: The device will not be on the premises or will be secured in the office during the school day for three (3) consecutive school days. (Parent(s) will be notified and a parent conference will be scheduled.) If brought into the school, the student must check the device into the office before the first bell for those three (3) days and may pick it up at the end of each school day.
  - d. 3rd Offense: The device will not be on the premises or will be secured in the office during the school day for five (5) consecutive school days. (Parent(s) will be notified and a parent conference will be scheduled.) The student will be given a three (3) day in-school suspension and must check the device into the office before the first bell for those five (5) days and may pick it up at the end of each school day.